

**AUGUST RELEASE
ELIGIBILITY AND PAYMENTS MANUAL
TRANSMITTAL LETTER 09/25**

August 11, 2025

TO: CUSTODIANS OF ELIGIBILITY AND PAYMENTS MANUAL

FROM: ROBERT THOMPSON

SUBJECT: ELIGIBILITY AND PAYMENTS MANUAL CHANGES

Material Transmitted	Material Superseded
E&P A – 1800 CASE DISPOSITION MTL 09/25 – (12) Page	E&P A – 1800 CASE DISPOSITION MTL 04/20 and MTL 05/13 – (13) Page

Manual Section	BACKGROUND & EXPLANATION of policy changes/clarifications/updates	Obsolete PT, P&P, PUT or IM	Unit Clearance Control #
A-1800	The Division has several policy manuals, to ensure clarity add E&P to all appropriate sections.	All Previous Versions	15-24
A-1820	Update verbiage to match TANF section. Where free legal advice is available. Add “s” on action(s)	All Previous Versions	15-24
A-1822	Remove “is or” typo from statement.	All Previous Versions	15-24
A-1822.1	Add the word “days” to example calculation for clarity.	All Previous Versions	15-24
A-1823	Change note to align with PT 06-20 When upgrading from an ERP to a non-ERP TANF benefit, the RDMN screen will be displayed and will default the RD Due Date to 6 months. In this instance, the FSS will need to adjust the RD Due Date to ensure their 12-month certification period is not exceeded.	EP PT #06-20	15-24
A-1834	Change “CLOG” to “Narration” or “Narrate” to match BPR guidance and agency standard.	All Previous Versions	15-24
A-1843	Remove “central Office” reference as E&P Specialists can be at multiple locations.	All Previous Versions	15-24

Effective Date – Upon receipt

Instructions for Manual Maintenance -- Replace superseded pages (13) with transmitted page (12).